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| **GENERAL SCHOOLS RISK ASSESSMENT**  | **lcc_A4-58mm** |
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| **PART A. ASSESSMENT DETAILS:**  |
| **Area/task/activity: P.E., Games and athletic activities – Pendle School Sport Partnership – QUICKSTICKS HOCKEY@ Marsden Heights CC** |
| **School name:****Address & Contact details:** | Marsden Heights CC | **Name of Person(s) undertaking Assessment:** | Fiona Callaghan |
| **Signature(s):** |  |
| **Head Teacher (Name):** | Mrs A Littlewood | **Date of Assessment:** | 23 /09 /18 |
| **Signature:** |  | **Planned Review Date:** | On the day of the event this will be reviewed. |
| **How communicated to staff:** | Sent to all entrants and added to SSP site. | **Date communicated to staff:** | 27.09.18 |

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| **PART B1. HAZARD IDENTIFICATION AND CONTROL MEASURES:**  |
| **Step 1** **Identify significant hazards**  | **Step 2 Identify who might be harmed and how** | **Step 3** **identify precautionary measures already in place** |

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| **List of significant hazards**(something with the potential to cause harm) **(1)** | **Who might****be harmed? (2)** | **Type of harm (3)** | **Existing controls (4)** (Actions already taken to control the risk)  |
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| **PEOPLE** |  |  |  |
| Child welfare | Pupils,  | Abuse, emotional or physical damage, choking | * School safeguarding policy and acceptable and expected behaviour towards children policy for staff.
* Parental consent for photography, digital imagery and/or filming of children during lessons, trials and/or competitions/matches – **Assumed, if not notified by appropriate school staff or parents before the event.**
* **The schools own safeguarding policy will be followed.**
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| Supervision and instruction | Pupils, Staff, Adult helpers, | Mental or physical harm, accidents leading to cuts, abrasion, fractures, | * Staff are appropriately trained and sufficiently competent.
* The ‘delivery team’ for this event includes a Level 2 England Hockey Coach who will be assisted by an experienced SGO and members of Pendle Forest Hockey Club.
* Volunteers for this event have been prepared and trained as necessary.
* Staff follow regular and approved practice
* All necessary event, rules, procedures and plans given to ‘deliverer’ a week prior to the event. This to be supplemented by a teachers and player briefing immediately prior to the event starting. All parties given an opportunity to express any concern with arrangements.
* A dynamic risk assessment is carried out prior to session.
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| **CONTEXT** |
| Weather Conditions- Rain/Sun | Pupils, staff, adult helpers | Sun Burn, Chills or colds. Sprains, strains.  | * There is no ‘plan B’ for this event, if the weather conditions deteriorate. If the event has to be abandoned due to inclement weather – pupils will return to a designated indoor space with their school staff.
* Pupils to wear appropriate clothing when outdoors if a non- participant in the physical aspect of the event
* It has been recommended that players wear gum shields and shin pads
* Staff are aware to prepare pupils with appropriate clothing (including a change) as necessary
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| Playing surfaces – outdoor | Pupils, Staff, Adult helpers,  | Cuts, abrasions, fractures, needle, stick injuries, infection | * There is a suitable hazard free playing surface which is regularly maintained by the venue site team
* The playing surface is checked regularly for faeces, sharp objects and hypodermic needles, and litter
* Markers or posts used during the competition are fit for purpose and the height and size must not compromise safety
* If the surface becomes ‘slippery’ or unplayable to wet weather the event will be postponed or cancelled.
* **The venue has a risk assessment in place for the space that is being used.**
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| Clothing | Pupils, Staff, Adult helpers, | Abrasions, bruises, cuts, fractures, bumps to head, strains and sprains caused by trips or falls  | * Pupil’s long hair is required to be tied back.
* Pupils are required to remove all personal effects. If they cannot be removed then all personal effects must be made safe.
* Suitable footwear is worn that is appropriate for the activity.
* Clothing is suitable for the activity and the environmental conditions.
* Staff wear appropriate footwear and clothing.
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| Equipment | Pupils, Staff, Adult helpers, | Muscle damage, struck by injuries, cuts, abrasions and fractures | The suitability of equipment should reflect pupil need and ability. Considerations such as size, weight, or shape should be carefully assessed when planning activities to make sure they are compatible with the developmental stages of the pupils.* **All players are required as per LCC directive (Sept 2019) to wear both shinpads and mouthguards. Players without both of these items will not be permitted to play**.
* Equipment used is fit for purpose and is appropriate for the age of the children.
* Safety briefing to be completed prior to the event with team managers.
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| Falls on the level or from height | Pupils, Staff, Adult helpers,  | Cuts, abrasions, fractures, head/spinal injury | * Suitable first aid provision is immediately available qualified first aider for all. Lead deliverer First Aid trained. First Aid kit at the event.
* In the event of an accident, all activity ceases immediately and event emergency procedures and policies enacted.
* A clear record of any incident is completed as soon as possible after the event.
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| **ORGANISATION** |
| Contact with other persons /objects | Pupils, Staff, Adult helpers, | Abrasions, bruises, cuts, fractures, bumps to head, head/spinal injuries  | Sufficient space is allocated to the activities.* Running surfaces are relatively firm under foot and free from hazard and the finish is allocated sufficient run-off space.
* Hockey and the physical nature of the sport, carries the risk of physical contact due to the intensity and speed of the event. Lead staff are first aid trained and in the event of an injury games will be stopped and emergency protocol put into place, to allow the best care possible.
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| Physical activity | Pupils, Staff, Adult helpers,  | Muscle damage, strains, sprains | * Appropriate warm-up exercises are advised to be completed at the start of the event led by school staff
* Activities are appropriate for the age, capability and size of the pupils.
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This general risk assessment will apply to this area/task/activity in most schools providing the controlmeasures described are in operation and there are no further local significant hazards. If it does not fully apply, please go to Part B2 on the next page If it fully applies please sign below.

I certify that the risk assessment above fully applies to the area/task/activity under assessment in …**Marsden Heights CC Brierfield**

Signed: Name: Fiona Callaghan Risk Assessor.

**If the control measures described are not in operation and further action is required or there are further local significant hazards please record these here, transfer any actions required to the Action Plan at Part C below and sign off below. Do not sign off above if further actions are required.**

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| **PART B2. HAZARD IDENTIFICATION AND CONTROL MEASURES:**  |
| **Further Significant hazards** | **Who might****be harmed? (2)** | **Type of harm (3)** | **Existing controls (4)** (Actions already taken to control the risk)   | **Further action / controls required**(transfer to action plan at Part C below) **(5)**  |
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I certify that the assessment for the task/activity above covers all the significant hazards applicable …………….…………………………..(name of school).

Signed: Name: Risk Assessor.

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| **PART C: ACTION PLAN** |
| **No.** | Action required | Person(s) to undertake action? | **Priority** | **Projected****time scale**  | **Notes / comments**  | **Date**completed |
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